

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Loreto College

1.2 Address Line 1

7 Sir William Jones Sarani

Address Line 2

formerly Middleton Row)

City/Town

Kolkata

State

West Bengal

Pin Code

700071

Institution e-mail address

loretcol@cal2.vsnl.net.in

Contact Nos.

033 2264 0952; 033 4005 5712

Name of the Head of the Institution:

Sr. Christine Coutinho

Tel. No. with STD Code:

033 2265 3444

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Name of the IQAC Co-ordinator:

Dr. Ranjana Banerjee

Mobile:

+919831074969

IQAC e-mail address:

loretociqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

14870

1.4 NAAC Executive Committee No. & Date:

EC/62/RAR/165 dated 05/01/2013

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.loretocollege.in

Web-link of the AQAR:

<http://www.loretocollege.in/loretocollege/pdf/AQAR%20Report%202016-2017.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	5 Star	-	2000	5 years
2	2 nd Cycle	A	-	2006	5 years
3	3 rd Cycle	A	3.26	2012	Up to Jan 4, 2018
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

09.04.2005

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-2013 submitted to NAAC on 10.10. 2013 (DD/MM/YYYY)
- ii. AQAR 2013-2014 submitted to NAAC on 20.12.2014 (DD/MM/YYYY)
- iii. AQAR 2014-2015 submitted to NAAC on 10.10.2015 (DD/MM/YYYY)
- iv. AQAR 2015-2016 submitted to NAAC on 12.09.2016 (DD/MM/YYYY)
- v. AQAR 2016-2017 submitted to NAAC on _____(DD/MM/YYYY)

1.10 Institutional Status

University State Central emed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI, NIRF)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce w PE hys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.Sc. in Geography, Psychology & Economics
B.Ed. and M.A. English

1.12 Name of the Affiliating University (*for the Colleges*)

University of Calcutta

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

√

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

√

2. IQAC Composition and Activities

2.1 No. of Teachers

15

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

2

2.4 No. of Management representatives

1

2.5 No. of Alumni

5

2.6 No. of any other stakeholder and
community representatives

3

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

2

2.9 Total No. of members

33

2.10 No. of IQAC meetings held

6

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Disability
- Psychotherapies and Contemporary Issues
- Gender
- Skill Development
- Heritage Studies
- Please refer to **Annexure 1, Page 36 & 37**

2.14 Significant Activities and contributions made by IQAC

- To maintain transparency in all phases of participatory administration and healthy management along with clear delegation of responsibilities. The IQAC has worked in consultation with stakeholders
- Promotion of Research by faculty and students
- Corrective Supervised study for students with low attendance and poor performers
- Parent-Teacher Meeting to strengthen students' academic progression
- Active role of Placement Cell for students
- Quantitative and Qualitative information in the website
- Preparation for placement – skill for employability

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

ANNEXURE 2 – Academic Calendar (page 38)

ANNEXURE 3- IQAC Calendar (page 39 - page 41)

Plan of Action	Achievements
ANNEXURE 4 – Page 42 & 43	ANNEXURE 4 – Page 42 & 43

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body Founder Body

Provide the details of the action taken

- Support received from Governing Body, Management and Founder Body
- Encouragement for further progress. Parents appreciate for the holistic approach of the college towards their wards

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	4	-	2	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	9	-	9	-
Others	1	-	1	-
Total	14	-	12	-

Interdisciplinary	-	-	-	-
Innovative	1	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	-
Annual	3

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure: ANNEXURE 5 (page 44)**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- English, History, Political Science, Psychology Syllabus has been marginally revised
- There has been no major change in the syllabus for B.A. Hons in English.
- Some old texts have been dropped.
- Very few new texts have been added.
- Mostly texts that were there in earlier versions of the syllabus have been

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Sociology introduced as an Elective course for the Honours students
- M.A. Part II (English)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
39	24	14	-	1

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

17

3

11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	10	3
Presented papers	7	15	5
Resource Persons	6	1	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Paper presentations by students
- Computer- assisted teaching and learning
- Lecture – Demonstration
- Power Point presentations by teachers
- Surveys carried out by students to address contemporary social issues related topics beyond the syllabus
- Bridge Course for the 1st Year Geography students both Honours and General
- Research Projects undertaken by students
- Scripting and performing street plays on relevant issues
- Field trips and tours organized at intervals – Department of Geography, History, Bengali, Human Rights
- Using Audio-visual techniques and film shows
- Collaboration with other departments for inter-disciplinary approach, especially in Literature and in academic seminars
- Writing papers for Department Journals/Articles submitted for college magazines
- Lectures by eminent Guest Faculty
- Empowerment of Women
- Parent-Teacher Meetings
- Open book Tests – for Human Rights and Empowerment – COC Course
- Tutorials held periodically
- Heritage Course organized annually – Department of History

2.7 Total No. of actual teaching days during this academic year

252

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Computer-based, Open Book, Peer-evaluation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2

2.10 Average percentage of attendance of students

93%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Hons	111	-	21	89	-	1
B.Sc. Hons	61	-	39	22	-	-
B.Ed.	45	-	45	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Sit-in at classes of newly appointed teachers
- Demonstration Classes
- Evaluation of admission procedure
- Evaluation of Student Youth Fest
- Teacher Assessment Questionnaire
- Research Cell presentation
- Meeting with students for evaluation/feedback
- Parent Assessment Feedback
- Alumnae Feedback
- Remedial Teaching
- Corrective Study
- Delegation and accountability

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	5
UGC – Faculty Improvement Programme	1
HRD programmes	1
Orientation programmes	2
Faculty exchange programme	1
Staff training conducted by the university	2
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	3
Others	47

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	2	-	2
Technical Staff	1	-	-	-
Support Staff	4	11	-	11

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty encouraged to pursue research – Ph.D., M..Phil., M.Ed., M.A. (Education), MRP, publications etc. Leave for this purpose sanctioned as required. Internal adjustment of time table made as necessary.
- Action Research as part of the syllabus conducted meticulously in the B.Ed. Department.
- A Research Cell formed to enable students to carry out research activities. Research Cell has opened avenues for students to enhance their analytical skills and critical judgement to publish papers. The Research Cell meets thrice a year and achievements shared with the staff and students of 3rd year class.
- Study and research done on Migration Matters – an online course completed
- Study and research on Science and Religion completed

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	3	5	1
Non-Peer Review Journals	-	3	-
e-Journals	-	-	1
Conference proceedings	-	3	1

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	2016-17 2016-17	College College	11773/- 4000/-	Psychology Political Sc
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	1	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised a workshop to create awareness among the students about the importance of development and preservation of the environment
- Women's Cell – Outreach of the College to School drop-outs – on-going
- NGO Fete – Open Day
- Annual Ankur Kala Exhibitions
- Slum Camp
- 'Kalakriti': programme for special children
- Visits to Home for the Aged, Correctional Home, Shishu Bhavan, IICP
- Rainbow Schools – outreach service rendered
- Sale for a cause – Social Service
- Social Service Hygiene Camp
- Outreach with twinned school

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.75 acres	-	-	2.75 acres
Class rooms	40	-	-	40
Laboratories	6	-	-	6
Seminar Halls	3	-	-	3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	34	29	RUSA, UGC College	63
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	UGC, College, RUSA	Rs. 57, 90, 000/-
Others	-	-	-	-

4.2 Computerization of administration and library

- Administrative tasks for the college is almost computerized with using both online and offline software
- Mode of feedback from the students have also been computerized through an online TAQ software, thereby making the process user-friendly; this has been analyzed
- To systematize data generation and its use in administrative and academic functioning of MIS has been incorporated into college; this includes student information, examinations, alumni information, documents management , finance & accounting information system and other need based specific modules.
- Websites of the institution developed help in information dissemination and e-management
- The library is fully computerized with integrated open source library management software KOHA and RFID system comprising Gate Antenna; Self-Checkout Kiosk; Multipurpose RFID Staff Work Station Book drop station; Hand held reader; RFID tags for books; Antitheft stickers; Smart cards; NISO NCIP RFID Server Software Layer
- The computerized facilities are accessible through 5 computers and 10 Thin Clients. The library is also in the process of digitalizing part of its rare book collection. A repository using DSpace has been set up

4.3 Library services:

	Existing		Newly Added		Total	
	No	Value	No	Value	No	Value
Text Books +						
Reference Books	51526 (Cen Lib)+ 15312(B Ed)+ 84(PG ENG)	Rs 1923961	388(Cen Lib) 112(B Ed) 29(PG ENG)	Rs 19979 4 Rs 91098 Rs 27960	51943+ 15438+ 117(PG)	Rs 22428 13
e-Books	196 NLIST sub renewal	Rs 1460640 Rs 5750			196+ 3135000+	Rs 14663 90
Journals	70 8(print)+4Pnt+online 29 Print+Online 16 renewals(1print+Online)	Rs 258080 Rs 176164 Rs111874	11 (renewal)	Rs 73315	111	Rs 61943 3
e-Journals	6000+	Rs5750(NLIST)	6000+	Rs 5750	6000+	Rs 5750
Digital Database of Old books, theses, question papers	36 items	Rs 100000			36 items	Rs 100000
CD & Video	557	Included in Books	19	Included in Books	576	Included in Books
Others : (specify) Internet Access	1 Comp; 10 Thin Clients 1 HP server model ML10 (HP1TB) 1 HP server model ML10 (HP2TB)	Rs 125000 Rs 75285 Rs87045 Instal& conf Rs3500			12 (10 thin clients+ 2 HP servers)	Rs 287330

Others: Lib Automation Software	KOHA 1 NISO NCIP RFID Server soft ware	Rs 80 000 (Custom. & Instal) Rs 130 000			02	Rs 21000 0
Others:Circulation	1 Card Printer & Cards 1Staff Station 1Self Checkout Kiosk 1Bookdrop Station 02 Hand held reader 2000 smart cards 50000 RFID tags	Rs 74760 Rs 102960 Rs343028 Rs 352619 Rs 250046 Rs85714 Rs938095			1 Card printer+Ca rds 1 Staff station 1 self checkout kiosk 1 Book drop station 02 handheld readers 2000 smart cards 50000 RFIDtags	Rs 21472 22
Others: Digital repository	Dspace (Installation+Customi zation Training ,support)	Rs 55 000			Dspace	Rs 55000
Others: Security	1 pair security gates+tags CCTV 1 pair security gates RFID 50000 anti theft stickers 1 Biometric Attendance system	Rs 191100 Rs132855 Rs376310 Rs 119048 Rs 23809			Anti theft antenna+s oft tags & CCTV 1pair security gates 50000 antitheft stickers 1 Biometric attendance system	Rs 84312 2

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	89	2	38	2 (comp lab, library)	-	7	22 (Laptops)	15 (Library) 2 (B.Ed Library)
Added	9	1	3		-	-	6 (laptops)	
Total	98	3	41	2	-	7	28	17

- Number of machines were increased, connected to LAN and secured with firewall.
- All machines were upgraded with latest versions of operating system, utility and other application software.
- New printers were installed for teachers as well as students.
- New Wi-Fi connection with Fibre-optics have been set up in the college.
- Old UPS replaced are with new UPS.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The college has full-fledged computer lab with Wi-Fi internet and Broadband connectivity. Student and faculty use this facility regularly. Each Dept. is provided with individual node (laptop) with Wi-Fi connectivity.
- The Computer Department continues to provide updated, interesting, and challenging courses for students, expanding this range where there are new opportunities and demand
- Assistance and training provided by the IT faculty to the teachers and students; students are the beneficiaries of basic computer literacy programme, they also utilize the internet services
- Web Designing as an enrichment/add-on course
- MIS – Management Information System in place
- Admission/Fees/Notifications/Internal exam results online
- Dynamic and enhanced website
- We continue to provide updated, interesting, and challenging courses for students
- The office is adapting e-governance mode where each section is interconnected with LAN. Sharing of files, printers and other hardware is in practice.
- Upgradation of Operating System to Windows 8.1 for compatibility of new software and applications changing with time.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1, 22, 207/-
ii) Campus Infrastructure and facilities	54, 46, 796/-
iii) Equipments	1, 82, 188/-
iv) Others	98, 020/-
Total :	58, 49, 211/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students' Day kept up 'The influence of the Media on Youth'
- Inter-College Student Seminars
- Value Education classes
- Community Outreach programmes for UG, B.Ed. Courses
- Introduction of exposure to Psychometric tools (Differential Aptitude Test Battery) for B. Ed. students to help understand the aptitude of their future pupils
- Remedial teaching for weaker students and Enrichment courses for advanced learners. Corrective learning for academic progress
- Comprehensive Continuous Internal Assessment through tutorials, open book tests, projects, assignments.
- Peer evaluation for the B.Ed. course, group assessments
- Student Research Projects
- Student paper presentation at seminars
- Differently-abled students welcomed and encouraged to persevere in academic, co-curricular and extracurricular activities
- Human Rights and Empowerment COC course approved by the UGC
- Research Cell activities enhanced for student growth; students encouraged and guided to present papers
- Participated in Youth Parliament
- Revival of Newsletter - Confluence, Department of Journalism
- Autonomous PG Course in English commenced
- Focus on Placement
- Improved infrastructure and facilities for students
- Department monitoring programme/Academic and Personal counselling
- Delegation and accountability providing experience for students
- 10 different Enrichment classes to choose from
- Student Council meetings and motivational evaluation
- College magazine: 'Expressions' published annually
- Recognition to former students for services rendered towards the institution
- Vendigo – personal toiletries vending machine
- Student Hostel in operation
- Cool water facilities enhanced
- Students' locker facility enhanced
- Reading Room facility provided
- Enhanced Gym equipment

5.2 Efforts made by the institution for tracking the progression

- Tutorials and Assignments
- Internal Selection Examination (an annual internal assessment)
- Remedial Teaching
- Few surprise tests taken and students evaluated after every short course and graded accordingly.
- Grading system by the Bengali Department to motivate the students. The students asked to make graphs with marks obtained in class work and tutorials. The graphic representation helps them to evaluate themselves and thus understand the quality of their performance.
- Open book tests
- Full Attendance Certificates
- Awards to students who have worked hard during the year
- Specialized committees along with staff members in leadership development, eg. Debating, Dramatics, Games Societies etc.
- Corrective study for students
- Mock Practical Examination
- Delegation and accountability at all levels
- Peer Evaluation by students

5.3 (a) Total Number of

UG	PG	Ph. D.	Others
788	10	-	B.Ed. 98

 students

(b) No. of students outside the state

68

(c) No. of international students

2

Men	No	%		Women	No	%
	-	-			886	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
661	11	47	18	3	740	707	10	52	14	5	788

Demand ratio 3:1 Dropout % 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Soft Skills for Group Discussion
- CV Writing skills
- Mathematical and Analytical Skills – ‘Think Without Ink’

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input style="width: 40px; text-align: center;" type="text" value="3"/>	SET/SLET	<input style="width: 40px; text-align: center;" type="text" value="-"/>	GATE	<input style="width: 40px; text-align: center;" type="text" value="-"/>	CAT	<input style="width: 40px; text-align: center;" type="text" value="-"/>
IAS/IPS etc	<input style="width: 40px; text-align: center;" type="text" value="-"/>	State PSC	<input style="width: 40px; text-align: center;" type="text" value="-"/>	UPSC	<input style="width: 40px; text-align: center;" type="text" value="-"/>	Others	<input style="width: 40px; text-align: center;" type="text" value="-"/>

5.6 Details of student counselling and career guidance

- Academic Counselling and Career Counselling is done by the department as and when required. The institution has a Counsellor who provides personal counselling on a regular basis.
- The weak students are encouraged to stretch to their potential. Those who do not succeed at the first attempt for some reason, are helped with respect and concern in their second attempt. Slow learners are given advice by their faculty, both academic and personal. They are guided throughout the year for better career prospects.
- Many past pupils of the B.Ed. Department of the institution are at present working in renowned schools in Kolkata and around the globe, thanks to the placement initiatives of the college. Few students working in print media & visual media
- Students also employed Hospitality, Airlines Sector, Corporate Sector, Teaching and Entrepreneurship
- A student of the institution works as an interpreter in the Central Government, Delhi.
- Few students are pursuing research in various fields.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	105	7	20

5.8 Details of gender sensitization programmes

- Talk on 'Violence and Discrimination Against Women' by Nandita Banerjee Dhawan
- Celebration of International Women's Day
- Celebration of Human Rights Day
- Legal Awareness for women
- Rahi Workshop event: Violence on Women and Girl Child
- Felicitation and award to social workers in the field of women and child

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	16	1, 70, 955/-
Financial support from government	-	-
Financial support from other sources	3	18, 020/-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- College preventing candidate from appearing for the University of Calcutta Psychology Honours examinations 2016 on account of low attendance

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Mary Ward's core values of justice, freedom, sincerity, truth and joy permeate the entire educational experience. Our goal is to form women responsive to the needs of our world, with the knowledge which gives them power to act, motivated by the love which gives them purpose and wisdom in their action. We believe

That every woman empowered to her best potential proclaims the Glory of God.

That our institution must be a dynamic entity, to discern changing needs and readjust structures and activities in response.

That this demands high levels of awareness at the administrative level so that education becomes a continuous process involving staff, students and parents.

That a preferential love of the poor enables our college to become a place where the glory of God is manifested and where social justice and equal access will contribute to the quality of our nation.

That the practice of important human values is prioritized and students are encouraged to gain confidence and take initiative, as they commit themselves to academic excellence.

Mission

We, in Higher Education, form 'informed' and empowered women in response to the needs of the Universe and who persevere in 're-searching' for relevance and authenticity in a changing world.

Core Values

- Appreciation of Divine intervention in life and recognition of values in students
- Perseverance in striving for the 'margis', excellence
- Empowerment of women and commitment to serve society
- Discernment and authenticity in the quest for relevance
- Personal responsibility to facilitate growth for global competencies

6.2 Does the Institution have a management Information System

- On-line Admissions
- On-line payment of Fees
- Student information – available on the website
- On-line internal-exam results
- Finance & Accounting MIS
- Student evaluation
- On-line TAQ [Teacher Assessment Questionnaire], evaluation of Non-Teaching Staff
- SMS to parents and students
- Information disseminated through college website, Social Network

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum development for M.A. English is completed.
- Special Activities: Guest speakers (National and International), craft education, calligraphy, cultural programmes by the B.Ed. Department
- The institution follows the syllabus prescribed by the University of Calcutta.
- The institution develops and restructures curriculum of the Add-on course (not UGC-approved) designed by the college
- Advanced and updated innovative programmes and courses using latest software and packages are incorporated, keeping in mind the goal and objective of the department and the students
- MoU signed for Jewellery Designing course - 2 batches successfully completed
- Guest speakers, relevant co-curricular and cultural programmes are conducted by the UG students

6.3.2 Teaching and Learning

- The Computer Department infrastructure improved to enable better Teaching-Learning
- Number of institutional techniques adopted like the desktop computers, splitters, scanner, printer etc. along with internet facility to facilitate teaching-learning. The computers in the laboratory updated to Core i7 and maintained to enhance the teaching-learning process
- Use of ICT by faculty members to impart instructions for better comprehension by the students
- Remedial Teaching provided to weak students
- Corrective Learning for students
- Students and teachers encouraged to pursue research, write, publish and edit books
- Organised seminars and academic projects, talks, creating audio-visual presentations and screen films. Student workshops and seminars coordinated by faculty
- Tutorials to encourage students to read, think and write on critical issues beyond their syllabus
- Students strictly discouraged by faculty from taking tuitions outside due to harmful effects of the parallel system
- An inter-disciplinary approach is fostered in students. Students are encouraged to think 'out of the box' and are supported when they write stories, essays, poems and plays, design book covers, produce plays and even doodle academics
- Work plans and bibliography given to students to encourage reading and reference
- In Film Studies, each topic is presented with relevant visual reference, followed by an interactive session
- SMART Board widely used by B.Ed. /UG students, staff
- Assignments to encourage better writing skills in students
- Peer evaluation, demonstrations, individualised teaching, group work, presentations, use of ICT
- Students of Economics Department encouraged to devote their time to in interdisciplinary areas e.g., Data Science, Actuarial Studies, Financial Management
- Survey Projects on contemporary issues related to topics in the syllabus undertaken by students of Geography, Education, B.Ed. and Economics Departments
- Students of the Journalism Department given practical assignments on newspaper page designing using software, encouraged to think on creative aspects of advertisement copy writing, writing for the web medium and the concept of 'Search Engine Optimisation' in driving e-business and e- media platforms

6.3.3 Examination and Evaluation

- Formative tutorials and assignments
- Marks obtained in tutorials and assignments are displayed to encourage attendance
- Internal, Mid-Term and Selection examination
- Practical assessments conducted after completion of individual topics. Each teaching class followed by an exercise covering previous topics. Surprise tests also taken. Students evaluated on the basis of exams after every course. Students awarded with certificates according to their efforts and merit
- Regular written work assigned to students in tutorials duly examined and discussed with students every week. Internal examination scripts of mid-term and annual examinations corrected, returned and discussed with students. Teachers meet students and discuss their scripts at a mutually convenient time
- Summative and Formative Assessment
- Internal Assessment through Terminal Exam (1st year) and Selection Exams
- Open book assessment encouraged to enable students to read, research in the library and present creatively written assignments
- Power-point assignments for interpretation of topics taught
- Classroom presentation by students

6.3.4 Research and Development

- Research Cell of the college enables students to carry out research work
- Publication of annual Journals motivates students to publish well-researched articles
- Motivating students to present papers in inter-college competitions
- Faculty encouraged to attend seminars, symposia, to upgrade and renew themselves; to pursue research write papers, edit and publish books - an on-going process - departments' own publications of books (with ISBN/ISSN nos), peer-reviewed journal (with its own ISSN no.)

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Upgrading and augmentation of central and seminar library collection
- Access to e-books and e-journals
- Digitalization of old and rare books
- Networking of various departments and sections within the college led to streamlining of college functioning. Implementation of Wi-Fi technology, sharing of e-resources in the classrooms, improving ICT and computer-based learning
- The library fully computerized with integrated open source library management software KOHA. Repository using DSpace set up.
- Security Gate
- CCTV
- SMART Classrooms
- Art & Craft and PE equipment purchased, Gym equipment installed
- 7 New classrooms, Seminar room, new Library constructed and furnished
- Department Seminar Libraries functioning

6.3.6 Human Resource Management

- Staff Development Seminar
- Orientation by the College for new Staff members
- Orientation programme for the new recruitment /B.Ed./ M.A.
- Research facilities for staff
- Faculty promotion processed
- Student Development programmes-Students' Day

6.3.7 Faculty and Staff recruitment

- Advertisement – newspaper and college website
- Demonstration classes
- Recruitment through Selection Committee approved by the Governing Body

6.3.8 Industry Interaction / Collaboration

- Regular collaboration with USEFI for English Language Teaching
- Regular programmes with USEFI
- Department of Parliamentary Affairs, Government of West Bengal and Higher Education Department – Youth Parliament
- IICP – Indian Institute of Cerebral Palsy
- Research and Development programme with collaboration
- ITC collaboration for SWOC
- IBS/Endeavour for skill development and for placement for students

6.3.9 Admission of Students

- Counselling and guidance for choice of subjects for incoming students before submission of Application Forms for admission
- On-line Admission Policy w.e.f. 2012
- Merit list prepared on the basis of Index score, displayed online
- Some Departments conduct admission tests/interviews
- Interface with faculty members and Principal

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Adjustment in classes to enable furthering qualifications and research - M.Ed.,Ph.D.
Non teaching	<ul style="list-style-type: none"> • Health Insurance Scheme & loan from PF • Deductions from Basic – 30% as requested by staff • Award for Support Staff – Contribution to College life through regularity • Accommodation - Staff Quarters –Non-Teaching staff • Health check-up for NTS of entire campus
Students	<ul style="list-style-type: none"> • Sponsorship • Student Health Home Membership • Awards • Free breakfast/lunch for needy students

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes (in process)	Ramkrishna Mission	No	-
Administrative	Yes (in process)	Ramkrishna Mission	No	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- | |
|--|
| <ul style="list-style-type: none"> • Increased internal assessment and Peer assessment for B.Ed. students • Spot evaluation for B.Ed. Examinations • Zonal Centres for 4 UG Departments to enable distribution of answer scripts and earlier declaration of results – assistance to University provided by the teaching staff • Supplementary exams also conducted |
|--|

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

College with good records are encouraged to apply for Autonomy

6.11 Activities and support from the Alumni Association

- Open Day
- Re-union
- 2 awards given by the Alumni Association
- Alumnae organized Seminars, Debates and Panel Discussions
- Fellowship meal/Memorial Services

6.12 Activities and support from the Parent – Teacher Association

- Parents assist with Samagam, the College Youth Fest by aiding in putting students in touch with sponsors, judges, collaboration
- Parents assist with Development Programmes in the College
- Parents also assist in medical camps for support staff

6.13 Development programmes for support staff

- 2 Appreciation meals during the year
- Award to Support Staff – for regularity in attendance
- Attendance at workshop for college development

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Maintenance of green campus –a lawn for students to sit on/Classes taken in winter
- Solar Photo -voltaic cells installed on roof-top through Grid with CESC
- WE Nature Society collaborated with Sutton Seeds to motivate students to grow plants
- Re-cycle, Re-use, Renew – policy followed
- Green Audit – in process

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Research Cell continues to encourage faculty members and students to undertake research
- Access to e-books and e-journals for students and faculty members for reference
- Audio-visual aids in teaching
- Graphic evaluation by students: New grading system in place to motivate the students who depict their progress through graphs which helps them understand the quality and progress of their performance
- Human Rights and Empowerment Course – UGC approved COC – 4th year completed
- Free health check-up for the Non-teaching and Support staff
- Students' Day observed
- 12 hours Social Service by all 3rd years students mandatory
- Providing an opportunity to NGOs and Women Entrepreneurs to display and market their products in the college premises
- Value Education classes to inculcate a sense of ethics
- Jewellery Designing Course commenced with an MoU
- Journalism Department integrates class room teaching with the media industry for an exposure to go beyond the syllabus addressing the practical needs of the industry
- Heritage Course completed on 'Built Heritage'
- Ecolore – Inter-collegiate Students' Meet
- Historia organized by the History Department on the theme 'Religion in Society: Interpreting Influence'
- Historia Debate – 'Feminism is an Illusory Concept in the 21st Century'
- Neelu Singhvi Sancheti Memorial Lecture on 'Leadership Qualities'
- Inauguration of the Mary Ward Lady Aruna Paul Wing inaugurated by Lord Swaraj Paul
- Release of book publication – Economics, History and Psychology
- Rahi Foundation Shadow Play: Violence against Women and Girl Child
- Celebration of Loreto 175 years inaugural dance by Loreto College students
- Critical Imprints (English) listed in UGC approved Journal
- College grants study leave and deputation to facilitate Ph.D. work and make adjustments in the time-table

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action taken report of Institution based on previous year's recommendations:

- New B.Ed. Course of 4 Semesters in place
- Undertaken research projects utilizing CPE Fund involving students and teachers
- Upgradation of technology, thin clients in the Library
- Upgradation of Library holding
- Increased focus on placement services
- Vertical Extension of college building – 1 wing completed with 7 new classrooms and a new library commissioned
- Publications:
 - Rethinking the Renaissance, Department of History, ISBN: 81-85861-59-52
 - Socialization and Psychopathology – Reviews and Empirical Studies, Department of Psychology, ISBN 81-85861-60-9
 - Public Policies for Inclusive Development, Department of Economics, ISBN: 978-93-84106-54-6
- Autonomous PG Course in English in place

Recommendations - by the NAAC Peer Team (2012-2013) for quality enhancement of the institution:

Implementations

- Post Graduate programme commenced
- Structured meetings held with Alumnae for seminar, panel, discussion and debate
- Hostel facility restarted
- Linkages with city hospital - existing
- Sports facilities with a qualified physical instructor in process
- ICC Board functioning, PAROSH in place
- Use of ICT in teaching - learning process enhanced

Activities undertaken by different departments (2015-2016)

- Guest Lectures in all departments
- 2 Workshops conducted
- 4 field Trips organized
- Awareness, Conscientization - Women issues, gender based topics, the environment incensed trafficking and disability
- 4th Neelu Singh Sanchti Memorial Lecture held
- ICT on-line Journal 'Connect' and Journalism and Mass Communication newsletter 'Confluence' published quarterly
- Student Development Programme – 'Training Sessions on Employability Skills & Effective Communication/honing Mathematical Skills for competitive examinations
- Remedial classes for weak students

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The institution has a strong and well entrenched publication system
- Value Education Classes - on-going
- Multiple gender based activities and programme to raise awareness regarding the status of women
- Placement services strengthened

7.4 Contribution to environmental awareness / protection

- WE Nature Society' organizes activities to enable students grow in awareness of environmental issues
- Solar photo-voltaic cells commissioned
- Recycled consumables
- Celebration of UN days/ Environmental days
- Green Audit in process
- Vermicompost

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Excellent B.Ed. results. All students secured 1st class marks
- CPE status by UGC awarded – 3rd Cycle in progress
- Infrastructure enhanced
- Planning and Monitoring Board in operation
- RUSA fund awarded
- Hostel re-started
- SWOC analysis conducted
- NIRF – 18th Ranking achieved
- AAA in process

8. Plans of institution for next year

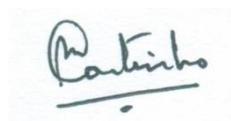
- Further upgradation of the library
- Youth Parliament to be organized
- Publication of Term Papers in the form of a book with ISBN No.
- Continue the process of autonomous post-graduate programme
- Infrastructure for another Lab-based PG Course to be created
- Focus on Placement services
- Improvement in existing infrastructure
- Workshop – ICT Trends to be organized
- Physical Education centre to be set up
- Media and Language Lab to be set up in process
- Cafeteria to be set up
- More IT – enabled classrooms
- ‘Think without Ink’ – student development programme to continue to enhance numerical ability
- Publication of Independence Day Messages in college with ISBN Numbers
- Empower students with entrepreneurial skills
- Re-initiate Public Speaking Course

Name: **Dr.Ranjana Banerjee**



Signature of the Coordinator, IQAC

Name: **Sr. Christine Coutinho**



Signature of the Chairperson, IQAC

THEMES**National Level**

November 2016

- ICSSR Sponsored National Seminar: 'Psychotherapies: Contemporary Approaches in 21st Century India'-Department of Psychology.

December 2016

- National Seminar:' 'Development Perspectives in the Indian Context'-Research Cell.

February 2017

- ICSSR and CESC Sponsored National Seminar in collaboration with University of Calcutta: 'Landscapes on the Edge of Risk, Resilience and Restoration'-Department of Geography

International Level

August 2016

- Chaitali Roy Banerji, Special Correspondent, Arab Times: Talk-'Breaking Stereotypes-Kuwaiti Women Turning Tides'-Department of Political Science

September 2016

- Wayne Harper, Republican Representative, Utah Senate & Aruna Miller, Democratic Representative, Maryland: Presentation-'Upcoming Presidential Election in US'-Department of Political Science.

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- Ms. Lia Sacks: lecture on various 'Learning disabilities like ADD, Autism and Dyslexia', Department of B.Ed.

College

July 2016

- Ms. A. Banerjee: Special lecture on the importance of good teaching, Department of B.Ed.
- Ms. Banani Roy Chowdhury: Special lecture about Distance education and TESOL, Department of B.Ed.
- Sr. Suchiang: Awareness about trafficking on World Day against Trafficking Persons, Department of B.Ed., Department of B.Ed.

August 2016

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September 2016

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- Kamala Bhasin: Address-‘One Billion Rising’-College Event
- Ms. Kaveri Dutt, Director, Loreto Education Board: Talk-‘New Teachers in a School-new angle- Pastoral Care-Department of B.Ed.
- Mr. Biswajit Sarkar, IP Attorney: Talk-‘Intellectual Property Right and Cyber Security-College Event
- Ms. Kaveri Dutta: Lecture on ‘How to cope with problems in schools’, Department of B.Ed.

March 2017

- Book Launch and Panel Discussion by Facebook in collaboration with Rupa Publication and Red FM: ‘Bengal Writes Again’-College Event
- Professor Shaunak Set, Sidho-Kanho-Birsha University: ‘International Relations and Outer Space: States, Science and Security’-Department of Political Science
- Fifth Students’ Inter-College Seminar: ‘The Indian Parliament: A Critical Retrospect’-Department of Political Science

April 2017

- Culture Study Tour: NGO ‘Sasha’-Department of Geography
- Shri. Jawhar Sirkar: ‘Leadership Qualities’-Mrs Neelu Singhvi Sancheti Memorial Lecture- Department of Education.

ANNEXURE 2

ACADEMIC CALENDAR

JULY 2016

- 1 Fri - College re-opens for B.Ed.
- 2 Sat - Classes commence for 3rd Years
- 6 Wed - Id-ul-Fitre
- 20 Wed - Orientation for 1st Years
- 22 Fri - 1st Year Classes begin

AUGUST 2016

- 15 Mon - Independence Day - 10:15 a.m.
Flag Hoisting
- 25 Thu - Janmashtami

SEPTEMBER 2016

- 2 Fri - Classes commence for 2nd Years
- 5 Mon - Teachers' Day
- 12 Mon - Id-uz-Zoha
- 13 Tues - Research Presentation
- 22 Thu - Loreto Shield Quiz
- 24 Sat - Awards Ceremony & Investiture of Student Council ('16-'17)
- 17 Sat to
- 1 Sat - History Heritage Course
- 20 Tues - Blood Donation Camp
- 24 Sat - NSS Day
- 29 Thu - Retreat for Christian students
- 30 Fri - Mahalaya

OCTOBER 2016

- 2 Sun - Birthday of Gandhiji
- 4 Tue - Research Presentation
- 6 Thu to
- 6 Sun - Puja Vacation

NOVEMBER 2016

- 7 Mon - College re-opens / 1st Year exams
- 12 Sat to
- 19 Sat - Communal Harmony Week
- 14 Mon - Guru Nanak Jayanti
- 17 Thu - Samagam
- 18 Fri - Samagam
- 19 Sat - Samagam

LORETO COLLEGE

CALENDAR 2016 - 2017

DECEMBER 2016

- 3 Sat - Open Day
- 5 Mon to
- 10 Sat - Social Service Week / Slum Camp - NSS
- 8 Thu - 'Ecolore' Students' Meet
- 8 Thu - Kalakriti-Children's Programme
- 10 Sat - Human Rights Day
- 13 Tues - Fateha-Doaz Daham
- 17 Sat - Ashok Chatterjee Memorial Essay Competition
- 17 Sat - Inter-year drama
- 19 Mon &
- 20 Tues - Research Cell Presentation
- 21 Wed - EVS Exam / Carol Evening
- 22 Dec to
- 29 Dec Thu Christmas Break
- 30 Fri - 175 years' Loreto Jubilee Celebrations

JANUARY 2017

- 1st Jan - New Year's Day
- 2 Mon - College re-opens
- 2 Mon - 3rd Year Selection Exams.
- 2 Mon - 1st Year Compulsory / Alternative English, Vernacular Bengali, Hindi Exams.
- 3 Tues - 2nd Year Selection Exams
- 12 Thu - Vivekananda's Birthday
- 17 Tues - Research Presentation
- 23 Mon - Netaji's Birthday
- 24 Tues - University Foundation Day
- 25 Wed - Maghotsav
- 26 Thu - Republic Day
- 28 Sat - Blood Donation Camp
- 28 Sat - Western Cultural Inter-year Music Competition
- 31 Tue - Western Cultural Inter-year Dance Competition

FEBRUARY 2017

- 1 Wed - Saraswati Puja
- 3 Fri - College Sports
- 4 Sat - College Foundation Day / Past Pupil's Reunion
- 7 Tue - Research Presentation
- 8 Wed - Student Council Hand Over, Farewell
- 9 Thu - Third Year Study Leave starts
- 9 Thu to
- 12 Tue - 1st Year Study Leave
- 13 Mon - 1st Year Selection Exams
- 24 Fri &
- 25 Sat - Geography Department National Seminar

MARCH, 2017

- 8 Wed - International Women's Day
- * C.U. Language Exams - Comp. Eng/ (Alt./Hindi/Beng)*
- 13 Mon - Holl

APRIL, 2017

- 6 Thu &
- 7 Fri - Staff Development Seminar
- 14 Fri - Ambedkar Jayanti
- 14 Fri to
- 16 Sun - Easter Break
- 15 Sat - Bengali New Year
- 29 Sat - Crowning of Our Lady

MAY, 2017

- 1 Mon - May Day
- 8 Mon - Special Tagore Assembly
- 15 Mon - Summer Recess commences

*Examination dates to be notified by University of Calcutta

THIRD & SECOND YEAR SELECTIONS-2017

Date	3rd Year	Date	2nd Year
02.1.17 Mon	Hons-V Eco H-VA Geo.G - IV Hist.G - IV	03.1.17 Tues	Hons-III Geo.G-II Eco(H)-IIIA
03.1.17 Tues	Eco H - VB	04.1.17 Wed	Eco(H)-IIIB
04.1.17 Wed	Hons-VI Eco H-VIA Eng G-IV Hin G-IV	06.1.17 Fri	Hons-IV GeoH-IVA Eco(H)-IVA Psy H - IVA Psy H - IVB
05.1.17 Thurs	Eco H - VIB	07.1.17 Sat	Eco(H)-IVB
06.1.17 Fri	Eco H-VIIA Eco - IV Psy - IV Bng G - IV	09.1.17 Mon	Eng - II Hin - II
07.1.17 Sat	Hons - VII Eco H - VIIIB Pls. G - IV	10.1.17 Tues	Eng - III Hin - III
09.1.17 Mon	Hons- VIII Eco H-VIIIA Edu G - IV Hur G - IV	11.1.17 Wed	Pol Sc. - II
		13.1.17 Fri	Pol Sc. - III
		14.1.17 Sat	Edu/Fms/ Hur-II
		16.1.17 Mon	Edu/Fms/ Hur - III
		17.1.17 Tues	His-II
		18.1.17 Wed	His-III
		20.1.17 Fri	Eco/Jor Beng/Maths-II Psy IIA Psy IIB
		21.1.17 Sat	Eco/Jor Beng/Maths-III Psy IIA Psy IIB

FIRST YEAR SELECTIONS - 2017

Date	1st Year
12.2.17 Mon	Hons - I Geo. G - I Eco(H) - IA
14.2.17 Tues	Hons - II Eco(H) - IB Geo (H) - IIA Psy (H) - IIA Psy (H) - IIB
15.2.17 Wed	Eco(H) - IIA Eng - I Hin - I (1st Half) Pol Sc. - I (2nd Half)
17.2.17 Fri	Eco (H) - IIB (1st Half) Edu/Fms - I (2nd Half)
18.2.17 Sat	His/Hur-I (1st Half) Eco/Psy/Maths/ Jor-I / Beng-I (2nd Half)



LORETO COLLEGE CALENDAR 2016-2017

IQAC – CALENDAR OF EVENTS

April 2016

- Mrs. Sumana Chanda, Dept of Film Studies, Rishi Bankim Chandra College: Talk-‘Third Cinema: an attempt at decolonization of culture’-Department of Film Studies.

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March 2017

- Book Launch and Panel Discussion by Facebook in collaboration with Rupa Publication and Red FM: ‘Bengal Writes Again’-College Event
- Professor Shaunak Set, Sidho-Kanho-Birsha University: ‘International Relations and Outer Space: States,Science and Security’-Department of Political Science
- Fifth Students’ Inter-College Seminar: ‘The Indian Parliament: A Critical Retrospect’-Department of Political Science

April 2017

- Culture Study Tour: NGO 'Sasha'-Department of Geography
- Shri. Jawhar Sirkar: 'Leadership Qualities'-Mrs Neelu Singhvi Sancheti Memorial Lecture-Department of Education.

PLAN OF ACTION / OUTCOME

Plan of Action	Achievements
Exposure to experts from field of work – Guest lecturers	<ul style="list-style-type: none"> • Ms A.Banerjee: Special lecture on 'The Importance of Good Teaching' Department of B.Ed. • Ms Banani Roychowdhury: Special lecture on 'Distance Education and Tesol' Department of B.Ed. • Mrs Sumita Poddar: Talk-'Trend and Cinema'-Education and Department of B.Ed. • ICSSR Sponsored National Seminar: 'Psychotherapies: Contemporary Approaches in 21st Century India'-Department of Psychology • Alumnae Association organized National Seminar in collaboration with State Bank of India: 'Women Entrepreneurs: Challenges and Experiences' • Research Cell organized National Seminar: 'Development Perspectives in the Indian Context • Ms. Kaveri Dutt, Director, Loreto Education Board: Talk-'New Teachers in a School-new angle-Pastoral Care'-Department of B.Ed. • ICSSR and CESC Sponsored National Seminar in collaboration with University of Calcutta: 'Landscapes on the Edge of Risk, Resilience and Restoration'- Department of Geography
Workshops	<ul style="list-style-type: none"> • Student Development Programme: Soft Skills Development-a workshop programme in collaboration with IBS • Mr. Soupayan Dutta: Workshop-'Camera and Framing'-Department of Film Studies • Dr. Debarati Dutta, University of North Carolina: Workshop-'undisciplined ways of knowing: Re-mapping English Literary Studies in the 21st Century'-Department of English • Student Development Programme: 'Think Without Ink'- Workshop programme in collaboration with Endeavour
Field Trips	<ul style="list-style-type: none"> • Field visit to Nadia, West Bengal in collaboration with International Justice Mission-Human Rights and Empowerment Course • Field Trip to Haldia: Haldia Energy Limited Plant-Department of Geography • Culture Study Tour: NGO 'Sasha'-Department of Geography
Awareness, Consciencitization	<ul style="list-style-type: none"> • Sr. Suchiang: Awareness Programme on: 'Wold Day against Trafficked Persons' Department of B.Ed. • Chaitali Roy Banerji, Special Correspondent, Arab Times: Talk-'Breaking Stereotypes-Kuwaiti Women Turning Tides'-Department of Political Science • Ms. Paramita Dasgupta: Legal Awareness Programme-'Sexual Harassment of Women at Work Place: Divorce of Women and Marital Rape'-Department of Human Rights • Kamala Bhasin: Address-'One Billion Rising'-International Womens Day Event at College • Raymond Coldwell: Talk-'Using theatre skills for better communication-with special emphasis on combating Gender Violence'-Department of B.Ed. • Mr. Fred Schwartz: Talk-'Aids Awareness & Value Education''-Department of B.Ed. • Book Launch and Panel Discussion by Facebook in collaboration with Rupa Publication and Red FM: 'Bengal Writes Again'-College Event • Professor Shaunak Set, Sidho-Kanho-Birsha University: 'International Relations and Outer Space: States, Science and Security'-Department of Political Science • Fifth Students' Inter-College Seminar: 'the Indian Parliament: A Critical

	<p>Retrospect'-Department of Political Science</p> <ul style="list-style-type: none"> • World Environment, Water and Earth Day: Dance Celebration, Documentary Screening-'Chilka the Jewel of Odisha', We Nature and Eastern Cultural Society • Nandita Banerjee Dhawan: International Women's Day Awareness generating presentation on 'Domestic Violence: The Legal Perspectives •
Academic Extensions	<ul style="list-style-type: none"> • Wayne Harper, Republican Representative, Utah Senate & Aruna Miller, Democratic Representative, Maryland: Presentation-'Upcoming Presidential Election in US'-Department of Political Science • Dr. Satyajit Bose: Talk-'The History of Heart Surgery-A Wider Perspective'-Department of History • Student Meet: 'Historia'-Department of History in collaboration with the History Society • Mr. Biswajit Sarkar, IP Attorney: Talk-'Intellectual Property Right and Cyber Security-College Event • Ms. Lia Sacks, Fulbright Scholar: Talk-'Special Education: Teaching Disabilities'-Department of B.Ed. • Shri. Jawhar Sirkar: 'Leadership Qualities'-Mrs Neelu Singhvi Sancheti Memorial Lecture-Department of Education
Competition	<ul style="list-style-type: none"> • Hrishita Ghosh (Hist H) and Asmita Sikdar (Hist H) - State Level awardees for Essay Writing and Poster Competition • Shreya Ramalingam Iyer (Psy H)- National Level awardee for Rowing • Nilufer Khatoon (Gen) – Throwball – State Level
Research Cell	<ul style="list-style-type: none"> • Research Presentation: 'Araby' under the guidance of Dr. A. Dasgupta-Department of English • Research Presentation: 'All Out of an Empty Coffe: Gift giving, Credit and Representation in Timon of Athens.'-Dr. Sukanya Dasgupta-Department of English • Student Research Presentation: 'Water and Sanitation Provisioning in Schools in Kolkata'- Department of Political Science • Student Research Presentation: 'A Study of Adults' Attitude towards Women in Relation to Ethics, Personality and Narcissism'- Department of Psychology • Student Research Presentation: 'A Study of Positive and Negative Contributions to Mental Health in Old Age'- Department of Psychology

ANALYSIS OF FEEDBACK

The feedback from Alumnae revealed nostalgia. The past pupils were happy to find that the ethics and value structures and the programmes during their college days is still being continued and desired that the college moves on from strength to strength. That the college has commenced with the Masters course in English was much applauded. They felt proud to think that their college has been ranked 18th by the NIRF and that 20 years have been completed by the Women's Cell of the college. They appreciated the variety of enrichment programmes organized by the Alunmae.

Feedback from parents made it visible that they are satisfied with the safety, security of their daughters and wards. That their children are being educated with traditional values and at the same time being prepared with the skills and nuances of their future career was much appreciated. They were confident that the institution is providing academically sound curricular and co - curricular programmes, helping to build in their daughters a good foundation for their future ventures, especially for the furtherance in higher education.

The students' feedback was critical of the actual teaching – learning process, challenging teachers to improve themselves for the benefit of their students, now and for the future. The TAQ Questionnaire is detailed and hence looks into various aspects of the Teaching – Learning process from the learner's point of view. The score obtained by the teachers motivates them to look minutely into their quality of teaching, reading, reference and take the necessary steps to further improve to maintain standards, to make greater use of ICT in their teaching.